



# Welcome!

The EAC 2023 Election Security funding session will begin shortly. Today's session will be recorded.

Please stay on mute. Thank you!



# Election Security Funding 2023

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January 27, 2023

# Agenda

Available funds

Eligible Applicants

Match

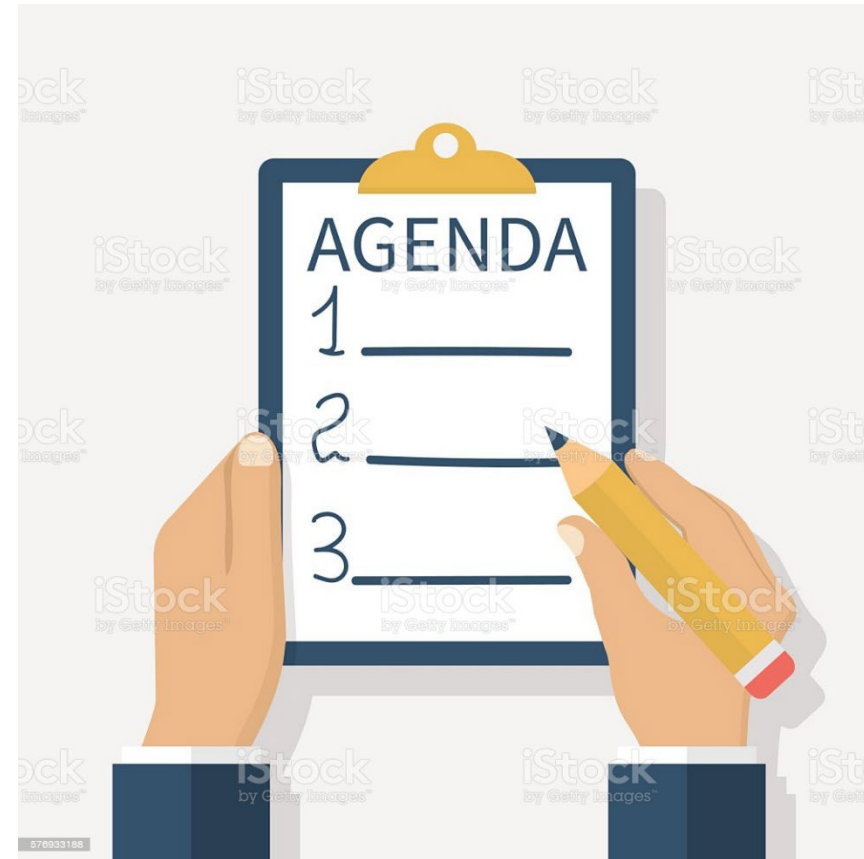
Reporting Requirements

Award & Application Process

Allowable Uses

Resources

Q&A





# Election Security Funding

## 2023 Available Funds

The Consolidated Appropriations Act of 2023 provides \$75 million to the EAC, under Title I Section 101 of HAVA to make grant funds available to states using the voting age population formula in Section 101 of HAVA.

A chart showing how much each state is eligible to request can be found on the EAC website: <https://www.eac.gov/payments-and-grants/election-security-funds>

## Minimum Payments

The minimum requirement for territories is \$200,000 and for states is \$1,000,000.



# Formula Funding - Eligibility

## Eligible Applicants

Awards will be made to the 50 states, the District of Columbia, the Commonwealth of Puerto Rico, Guam, American Samoa, the U.S. Virgin Islands, and the Commonwealth of the Northern Mariana Islands (herein referred to as “the states”). The states may re-grant/distribute funds to local election districts/offices at their discretion.

***Awards to states that are delinquent on any EAC grant requirements across the HAVA portfolio will be processed when the state has resolved the outstanding compliance requirements.***



# Matching Requirement

## State Match

Per HAVA Section 104(d) cash match must be deposited in the state election fund. In-kind match must be tracked in the same manner as cash contributions should be reported under the Recipient Share on the annual EAC Federal Financial Report.

State and local funds used for match must be different from funds used to meet Maintenance of Effort or state match associated with HAVA 251 Requirement Payments.

American Samoa, Guam, the U.S. Virgin Islands, and the Northern Mariana Islands are exempt from the match requirement.

### MATCH REQUIRED

20% of Federal Award

2 Years to Make Match Funds Available  
from Disbursement Date ~ March 2025

Full Grant Period to Expend



# Reporting Requirements

## Quarterly Reporting

Per the Appropriations Act, Federal Financial Reports are due each quarter 30 days after the end of the quarter ending December 31, March 31, and June 30.

Annual FFR and progress reports are due 90 days after September 30 on December 29. The EAC maintains the discretion on oversight and reporting frequency is subject to change as needed.

Period End Date	Due Date	FFR	PR
December 31	January 30	✓	X
March 31	April 30	✓	X
June 30	July 30	✓	X
September 30	December 29	✓	✓



# Award Process

The funds are available as formula, non-competitive grants. Like the 2018, 2020, and 2022 processes, states will submit a narrative overview of activities to be supported with the funds and a line-item budget combining the Election Security awards from 2018, 2020, 2022, and 2023.

Detailed guidance on the development of the program narrative and budget was sent out on Friday, January 20<sup>th</sup>. The deadline for submission of the narrative and budget is **COB February 28, 2023.**

## DUE FEB. 28, 2023

1. [State Request Letter](#)
2. [Terms and Conditions Certification](#)
3. [Program Narrative](#)
4. [Budget Worksheet](#)





# Budget Revision Amendment

To receive your 2023 ES Funds, you must first initiate a new amendment in GrantSolutions. Amendments can be initiated from the *My Grants List* screen in the GrantSolutions Grants Management Module (GMM).

Account Management ▾ Funding Opportunity Applications **Grants** ▾ Online Data Collection Help/Support ▾

Grants > My Grants List

- My Grants List
- Pending Grants

### My Grants List [\(Switch to New Experience\)](#)

**State Board of Elections** [Show Expired Grants](#)

Grant Number:	EAC-ELSEC2[REDACTED]	<a href="#">View NGA</a>
Grant Program:	Election Security	<a href="#">Grant Notes</a>
Program Office:	Headquarters	<a href="#">Funding Restrictions</a>
Project Title:	Election Security Grant	<a href="#">History</a>
Award Issue Date: ⓘ	06/07/2022	<a href="#">Manage Amendments</a>
Project Period:	03/23/2018 to 09/30/2019	<a href="#">FFR</a>
Budget Period:	03/23/2018 to 09/30/2023	
Total Approved Budget (Federal):	\$22,050,678.00	
Next T&C Due Date:	N/A	
Status:	No Existing Amendments	
Non Competing Status:	Due	<a href="#">Apply For Non Competing Award</a>
Non Competing Due Date:	02/28/2023	

*\*If more than one grant is available from the My Grants List screen, scroll through the page until the desired grant is located.*



# Budget Revision Amendment

All amendments are initiated and tracked from the *Manage Amendments* screen. To begin a new amendment action, click the New button.

## Manage Amendments

Grant Number EAC-ELSEC22 [REDACTED]  
Grantee Name [REDACTED] State Board of Elections  
Project Title Election Security Grant  
Project Start Date 03/23/2018  
Project End Date 09/30/2099  
Last Issued NGA 08/27/2020 ([View NGA](#))

Amendment #	Status	Submitted Date	Type	Budget Period	Action
(There are no Amendments found for this Grant.)					



# Budget Revision Amendment

The *Select Amendment Type* screen appears. Click the radio button to the left of the *Budget Revision (Type 6)* type, and then click the Create Amendment button.

## Select Amendment Type

Grant Number	EAC-ELSEC22 [REDACTED]
Project Period	03/23/2018 to 09/30/2099
Budget Period	03/23/2018 to 09/30/2023
Amendment Type	<input type="radio"/> Administrative Closeout (Type 6) <input checked="" type="radio"/> Budget Revision (Type 6) <input type="radio"/> Closeout (Type 6) <input type="radio"/> Debt Collection/Deobligation (Type 6)

# Budget Revision Amendment



The *GrantSolutions Amendment Application Control Checklist* screen appears. The checklist screen contains the following information:

- **Amendment Type:** The type selected from the “*Select Amendment Type*” screen
- **Status:** The stage of the Amendment application. Statuses include Work in Progress and Submitted
- **Print Application** - Original Submission: Click the *Original Submission* link to view, print, or save a PDF of the entire application package (completed forms, attachments, etc.)
- **Applicant, grant, and project information:** Read-only information about the award
- **Application Kit:** The application package that includes online forms, enclosures, attachments, and form status
- **Verify Submission:** Submit application
- **Close:** Return to the Manage Amendment screen

# Budget Revision Amendment



## GrantSolutions Amendment Application Control Checklist

Post Award Action: Budget Revision

### Work In Progress (Post Award)

This is your GrantSolutions Application Control Checklist (EACC). You will use the EACC to track the status of your application.

To complete your application electronically, enter information by using the online forms and/or adding attachments (upload/mail-in). Required items are noted by the exclamation point image. If an enclosure has not been verified, a red 'X' image is displayed.

Please verify that all documents submitted with the application package appear as expected in the Original Submission PDF. Not all file types may accurately print to PDF.

### Print Application:

[Original Submission](#)

Please verify that all documents submitted with the application package appear as expected in the Original Submission PDF. Not all file types may accurately print to PDF.

Applicant [REDACTED] Board of Elections  
Grant Number EAC-ELSEC22[REDACTED]  
Application Number (To be assigned) [REDACTED]  
Action Budget Revision  
Project Title Election Security Grant

Information for the Applicant	Enclosure(s)	Attachment(s)	Status
FY23 Narrative Guidance	<a href="#">View PDF</a> <a href="#">View Original Version</a>	0 <a href="#">Uploaded Files</a> 0 <a href="#">Mail-in Items</a>	—
Budget Worksheet	<a href="#">View Web Page</a> <a href="#">View PDF</a> <a href="#">View Original Version</a>	0 <a href="#">Uploaded Files</a> 0 <a href="#">Mail-in Items</a>	—
FY23 Budget Worksheet Instructions	<a href="#">View PDF</a> <a href="#">View Original Version</a>	0 <a href="#">Uploaded Files</a> 0 <a href="#">Mail-in Items</a>	⚠
Election Security Terms and Conditions for Signature	<a href="#">Enter Comments</a> <a href="#">View PDF</a> <a href="#">View Original Version</a>	0 <a href="#">Uploaded Files</a> 0 <a href="#">Mail-in Items</a>	⚠
FY23 State Request and Certification	<a href="#">Enter Comments</a> <a href="#">View PDF</a> <a href="#">View Original Version</a>	0 <a href="#">Uploaded Files</a> 0 <a href="#">Mail-in Items</a>	⚠

Amendment Package Status: Work In Progress (Post Award)

### Submission Notice

GrantSolutions does not hold any responsibility for data loss prior to your submission. Your electronic submission components will be confirmed by an on-line acknowledgement and you will also receive an acknowledgement of receipt by regular postal mail when all mail-in attachments of the application package have been received. Please be aware that even if you submit the electronic portion of your application, GrantSolutions will NOT consider your application complete unless GrantSolutions receives all the required attachments by the due date requirements specified in the grant announcement. Please be sure to label all your correspondence with the correct application number.

# Budget Revision Amendment



Information for the Applicant	Enclosure(s)	Attachment(s)	Status
FY23 Narrative Guidance	<a href="#">View PDF</a> <a href="#">View Original Version</a>	0 <a href="#">Uploaded Files</a> 0 <a href="#">Mail-in Items</a>	
Budget Worksheet	<a href="#">View Web Page</a> <a href="#">View PDF</a> <a href="#">View Original Version</a>	0 <a href="#">Uploaded Files</a> 0 <a href="#">Mail-in Items</a>	
FY23 Budget Worksheet Instructions	<a href="#">View PDF</a> <a href="#">View Original Version</a>	0 <a href="#">Uploaded Files</a> 0 <a href="#">Mail-in Items</a>	
Election Security Terms and Conditions for Signature	<a href="#">Enter Comments</a> <a href="#">View PDF</a> <a href="#">View Original Version</a>	0 <a href="#">Uploaded Files</a> 0 <a href="#">Mail-in Items</a>	
FY23 State Request and Certification	<a href="#">Enter Comments</a> <a href="#">View PDF</a> <a href="#">View Original Version</a>	0 <a href="#">Uploaded Files</a> 0 <a href="#">Mail-in Items</a>	

**Amendment Package Status:** Work In Progress (Post Award)

[Verify Submission](#)

[Close](#)



# Disbursement

**Make sure your Unique Entity Identifier (UEI) and System of Award Management (SAM) account are accurate and up-to-date.**

Your SAM account must be renewed annually and must be active before payment can be made. More information can be found at <http://www.sam.gov/portal>.

Your UEI was assigned to you in SAM. EAC will need to verify that you are using the correct UEI before payment can be issued.

***Funds will be disbursed to state election accounts after all required award documents are received by the EAC.***

All federal grant funds provided as an advance must be deposited in an interest-bearing account. HAVA grants must be deposited in the interest-bearing state election fund per Section 104(d).



# Spending Categories and Use

## **Allowable Uses of the Funds**

Election Security grants are “for activities to improve the administration of elections for Federal office, including to enhance election technology and make election security improvements, as authorized under sections 101, 103, 104 of HAVA.”

Consistent with provisions in HAVA Section 101, states have discretion upon expenditures within the general categories. The EAC requires a budget projecting the use of the funds, however, states can request a budget amendment to add categories not originally anticipated and/or a move of 10% or more between categories.

Please see our [Frequently Asked Questions](#) section on the EAC website for more guidance on the use of funds. You can also reach out to [grants@eac.gov](mailto:grants@eac.gov) if additional clarification is needed.



# Resources and Contact Info



**General Questions and Suggestions:** [grants@eac.gov](mailto:grants@eac.gov)

**HAVA Specific:** [HAVAFunding@eac.gov](mailto:HAVAFunding@eac.gov)

**GrantSolutions Specific:** [GrantSolutions@eac.gov](mailto:GrantSolutions@eac.gov)

## **EAC Office of Grants Management and Oversight**

Kinza Ghaznavi, Grants Manager

Risa Garza, Grants Management Specialist

Arielle Augustyn, Grants Management Specialist

Summer Hirschfield, Grants Management Specialist

Peg Rosenberry, Consultant and Grants Subject Matter Expert

**Election Security Program:** <https://www.eac.gov/payments-and-grants/election-security-funds>

**Grants Section of the EAC Website:** <https://www.eac.gov/payments-and-grants/payments-grants>